管理体系认证申请书

Management system certification application

申请组织名称： Name of applicant organization:	中文： Chinese:				
	英文： English:				
申请组织注册地址 Registered address of application organization	中文： Chinese:				
	英文： English:				
申请组织现场 经营地址： Apply for site organization Business address:	中文： Chinese:				
	英文： English:				
通讯地址： Postal address:					邮编： Zip code:
总经理 General manager		手机 Mobile phone		网址 Website	
联系人/职位 Contact person/position		手机 Mobile phone		电子邮箱 E-mail	
公司电话 Company Office Number		传真 Fax		统一社会信用代码 Unified social credit code	
与申请的认证范围有效的人数 Number of people valid with the scope of certification applied for	_____人（其中：固定人员_____人；非固定人员（如承包商人员）_____人；兼职人员_____人；社保人员_____ 人；办公场所以外人员_____ 人 Total persons: _____ (including: fixed persons_____;Non fixed personnel (such as contractor's personne)_____;Part time personnel_____;) Social insurance participants_____; Personnel working outside company premises _____;				
是否有倒班 Are there shifts	□否 □是 轮班数：____每班员工人数：_____非轮班员工人数：___ □ No □ Yes Number of shifts: _____ ; Number of employees per shift:_____ ;Number of non shift employees:_____				
是否相同生产线 Are there replicated production lines	□否 □是 生产线数量____；每条产线人数_____；重复工位数_____ □ No □ Yes Number of production lines_____; Number of people per production line_____; Number of replicated workstations_____				

组织管理体系覆盖产品生产季节 The organization management system covers the product production season	□四季生产；□季节生产，生产月份为：_____ ☐ Year-round production; ☐ Seasonal production,Production month:_____
申请认证类型： Type of certification application:	□初次申请 □再认证 □扩大范围 □认证证书转换 □其它： ☐ Initial application ☐ Recertification ☐ Scope expansion ☐ Certificate conversion ☐ Others:
申请范围： Application scope:	
列举产品（服务）的名称： List the names of products (services):	
生产工艺流程(经营或服务流程详图)： Production process flow (detailed diagram of operation or service process):	
生产产品所使用的材料： Materials used to produce the product:	
生产产品所使用的设备： Equipment used to produce products:	
生产的产品涉及的标准名称(国标/行标/企业标准/根据客户要求）和版本号： Product standards (National/Industry/Enterprise/Client-specified) and version number:	
如申请多个体系同时认证,请描述所建立的多个管理体系是否为整合的体系? If applying for certification of multiple systems certification, please describe whether the established multiple management systems are integrated.	☐ 是 yes ☐ 否 no □N/A
如为是,请确认申请的多个管理体系的整合水平为(应基于组织是否使用一体化的管理体系文件、方针、目标、文件控制、内部审核和管理评审等信息）	□100% □90% □80% □70% □60% □其他___% □N/A

If it is Yes, please confirm the integration level of the applied multiple management systems(shall be based on whether the organization use the integrated management system document, policy, objective, document control, internal audit and management etc. information)			
是否有外包 Is there outsourcing	☐否 ☐有 外包过程有：_____ ☐ No ☐ Yes Outsourcing process:_____		
组织所处地理位置： Geographical location of the organization:	☐工业区 ☐商业服务区 ☐城市居住区 ☐自然保护区 ☐其他 ☐ industrial area ☐ commercial service area ☐ urban residential area ☐ nature reserve ☐ others		
是否有多个场所（含固定和临时场所） Are there multiple places (including fixed and temporary places)	☐否 ☐有，如有，需要填写附件 1《多场所清单》（含建筑、监理、物业服务等有临时场所的企业） ☐ No ☐ Yes, if yes, it is necessary to fill in Annex 2 list of multiple sites (including enterprises with temporary sites such as construction, supervision and property services)		
认证 依据标准 及证书类型 Authentication According to standard And certificate type	标准： ☐ GB/T19001-2016/ISO9001:2015 不适用条款： ☐ GB/T24001-2016/ISO14001:2015 ☐ GB/T45001-2020/ISO45001:2018 ☐ GB/T42061-2022/ISO13485-2016 不适用条款： ☐ GB/T50430-2017 ☐ GB/T31950-2023 ☐ GB/T23794-2023 ☐ GB/T39604-2020 ☐ ISO37001-2025 ☐ GB/T33000-2025 ☐ GB/T 27922-2011 ☐其他： Standard: ☐ GB/T19001-2016/ISO9001:2015 inapplicable clauses: ☐ GB/T24001-2016/ISO14001:2015 ☐ GB/T45001-2020/ISO45001:2018 ☐ GB/T42061-2022/ISO13485-2016 inapplicable clauses: ☐ GB/T50430-2017 ☐ GB/T31950-2023 ☐ GB/T23794-2023 ☐ GB/T39604-2020 ☐ ISO37001-2025 ☐ GB/T33000-2025 ☐ GB/T 27922-2011 ☐ others:		
体系运行时间（至少三个月并完成一个周期） System operation time (at least three months and one cycle	年 月 日 specific date:	审核中使用的语种 Language used in audit	☐ 中文 ☐ 其他 ☐ Chinese ☐ others

completed)			
两年内是否接受过认证咨询 Whether it has received certification consultancy in the past two years	☐是 yes ☐否 no If yes, please provide the name of the consulting company or consultant 咨询公司/顾问师名称 Consulting company/consultant name:		
是否已完成内部审核 Whether it completes internal audit	☐是 yes ☐否 no		
是否已完成管理评审 Whether it has completed management assessment or not	☐是 yes ☐否 no		
曾接受认证审核概况 Overview of certification audit	是否曾在其他认证机构接受过认证审核：☐否 ☐是 认证机构名称： Have you ever received certification audit from other certification bodies: ☐ No ☐ Yes Name of the Certification Authority:		
	现管理体系认证证书状态： ☐有效 ☐失效 请附原证书复印件 曾于 ____年__月__日 被 ☐暂停 ☐撤消 暂停/撤销原因： 针对暂停/撤销原因采取的措施：（可另附资料） Status of current management system certification certificate: ☐ valid ☐ invalid. Please attach a copy of the original certificate ☐ Suspended ☐ Revoked on mm / DD / yy Reason for suspension/revoked: Measures taken for suspension / cancellation reasons: (additional information can be attached)		
其他说明 Other instructions	近两年内是否发生重大质量/环境/职业健康安全事故，或受到过行政处罚或被媒体曝光，或被执法监管部门责令停业整顿或列入“黑名单”？ ☐未发生 ☐发生，需简述事故发生及处置情况(另附页) 是否需要计算机辅助审核技术：☐是（☐电视电话会议☐网络会议☐网络交流☐远程电子方式）、☐否 ☐ 证书需要特殊注明事项： Whether there is significant quality / environmental / occupational health and safety accidents or not, whether it’s been subjected to administrative penalties or media exposure, whether it’s been ordered to stop operation for correction by law enforcement and supervision department ,or whether it’s blacklisted the past 2 years: ☐ No ☐ Yes, brief description of accident occurrence and disposal (attach another page) whether computer aided audit technology is required ☐ yes (☐ teleconference ☐ network conference ☐ network communication ☐ remote electronic mode)、☐ no ☐ special notes required for the certificate:		
组织的其他要求(如受限区域的要求和安全防护要求) Other requests from the organization (such as requirements for restricted	如有受限区域不能进行现场审核，请说明理由: If there are restricted areas that cannot be audited on site, please explain the reasons:		

areas and safety protection requirements)			
申请组织需提供以下相关资料 The applicant organization shall provide the following relevant information	□1.有效的营业执照/行政许可证明/资质证明/强制性认证证书等复印件； □2.管理体系文件（证明体系已满足规定的有效运行期限）； □3.生产工艺/服务流程示意图； □4.产品执行标准名称（国标/行标/企业标准/根据客户要求）和版本号； □5.多场所清单及其多场所活动、活动分包情况； □6.ISO14001：环境影响评估报告的批复页、三同时验收报告、三废监测报告 □7.ISO45001：消防验收报告 □8.转换认证机构除上述资料外还需提交下列资料： a)当前认证周期内的初审/再认证审核报告、后续的监督审核报告； b)当前周期内历次审核产生的不符合项报告； c)原认证机构发放的有效认证证书； d)最近一次的保持通知书（或表明保持结果的贴花复印件，或网上下载的保持认证注册的名录）； □9.可对审核策划提供帮助的其他材料： ☐ 1. Copies of valid business license / administrative license certificate / qualification certificate / compulsory certification certificate, etc; ☐ 2. Management system documents (proving that the system has met the specified effective operation period); ☐ 3. Schematic diagram of production process / service flow; ☐ 4. Product executive standard name (national standard / industrial standard / enterprise standard / according to customer requirements) and version number; ☐ 5. Multi site list and multi site activities and activity subcontracting; ☐ 6. ISO14001: Approval page of environmental impact assessment report, three simultaneous acceptance report and three wastes Monitoring Report ☐ 7. ISO45001: fire acceptance report ☐ 8. In addition to the above information, the conversion certification authority shall also submit the following information: a) Preliminary audit / recertification audit report and subsequent supervision audit report within the current certification cycle; b) Non conformance reports generated from previous audits in the current cycle; c) Valid certification certificate issued by the original certification authority; d) The latest maintenance notice (or a copy of the decal indicating the maintenance results, or the directory of maintenance certification registration downloaded online); ☐ 9. Other materials that can help audit planning:		
企业填写人/日期 Enterprise filled by / date		企业盖章 Enterprise Seal	

ENVIRONMENTAL ASPECTS AND IMPACTS 环境因素和影响

Outline environmental aspects and impacts that you have identified as significant *(e.g. transport exhaust emissions – air pollution and climate change)* 所有的识别为重要的环境因素和影响（**可附重要环境因素清单**）

N/A

LEGAL/REGULATORY DOCUMENTATION 法律法规文件

Please list any consents, licences, permits, authorisations etc held 请列举出并提供法律法规要求的适用的环境影响评价、批复、三同时验收、排污许可证、厂界环境监测报告。

N/A

HEALTH AND SAFETY HAZARDS 健康和安全危险源

Outline occupational health and safety hazards and risks that you have identified as significant arising from operations *(e.g. working at height – risk of falls from height)* 所识别的过程中产生的重大职业健康和安全危险源（如高空作业-高空坠落的危险）

N/A

LEGISLATIVE AND REGULATORY REQUIREMENTS

Please list the key legislative and regulatory requirements

请列出适用的主要法律法规和其他要求，包括但不限于安全生产许可证、安全评价报告、职业病危害预评价报告、重大危险源场所监测报告、重大危险源场所员工健康检查记录等。

N/A

本组织郑重承诺 Our organization solemnly promises：本表所填写的内容真实、准确，未有任何遗漏。如本组织违反诚信原则向江苏中望加美认证中心有限公司提供虚假信息，误导审核员，致使江苏中望加美认证中心有限公司被国家认监委或地方认证监管部门处罚，我们愿意承担由此而发生的全部责任。The information provided in this form is true, accurate, and there are no omissions. If our organization violates the principle of good faith by providing false information to ZWJM, misleading auditors and causing ZWJM to be punished by the National Certification and Accreditation Administration or local certification regulatory authorities, we are willing to bear all responsibilities arising from this.

人数确认 Number confirmation

本组织郑重承诺 Our organization solemnly promises：本组织管理体系覆盖的人数总计为 The total number of people covered by this organization's management system is_____人，未有任何遗漏。如本组织违反诚信原则向江苏中望加美认证中心有限公司提供虚假信息，误导审核员，致使江苏中望加美认证中心有限公司被国家认监委或地方认证监管部门处罚，我们愿意承担由此而发生的全部责任。without any omissions. If our organization violates the principle of good faith by providing false information to ZWJM, misleading auditors and causing ZWJM to be punished by the National Certification and Accreditation Administration or local certification regulatory authorities, we are willing to bear all responsibilities arising from this.

申请方应遵守认证的有关规定

The applicant shall comply with the relevant regulations of certification

1）为进行审核做好全部必要的安排，包括为进行初审、监督、再认证和解决投诉而准备待审查的文件、开放认证范围所覆盖的区域、提供必要的记录(含内审报告/管理报告等)和准备相应的人员。Make all necessary arrangements for conducting audits, including preparing documents to be reviewed for initial audits, surveillance, re-certification, and complaint resolution, opening up the areas covered by certification, providing necessary records (including internal audit reports/management reports, etc.), and preparing corresponding personnel.

2）仅就获准认证的范围做宣传且在宣传时不损害认证机构的声誉。不作出使认证机构认为误导或未授权的声明。Only promote the scope of approved certification and do not damage the reputation of the certification agency during promotion. Do not make any statements that the certification body deems misleading or unauthorized.

3）当接到暂停或撤销认证通知时，应立即停止使用涉及认证内容的广告并按认证机构的要求交回所有认证文件。When receiving a notice of suspending and withdrawing of certification, the use of advertisements involving certification content should be immediately stopped and all certification documents should be returned according to the requirements of the certification agency.

4）认证只证明申请方相应的管理体系符合特定标准等审核准则要求，不能用其来暗示申请方产品或服务得到了认证机构的批准或保证。Certification only proves that the applicant's corresponding management system complies with specific standards and audit criteria, and cannot be used to imply that the applicant's products or services have been approved or guaranteed by the certification agency.

5）确保不采取误导、欺诈等的不正当方式使用或部分使用认证文件、标志或报告。Ensure that authentication documents, logos, or reports are not used or partially used in misleading, fraudulent, or other improper ways.

6）在传播媒体中(例如文件、小册子或广告)对认证内容的引用，应符合认证机构的要求。The citation of certified content in communication media (such as documents, brochures, or advertisements) should comply with the requirements of the certification body.

7）申请方应取得合法主体资格，并处于有效期内；取得相关法律法规规定的行政许可(适用时)，并处于有效期内；已按认证标准建立质量管理体系，且运行满 3 个月（申请认证审核前需完成至少 1 次内部审核与管理评审）。The applicant should obtain legal entity qualifications and be within the validity period; Obtain the administrative license required by relevant laws and regulations (when applicable) and keep it valid; A quality management system has been established in accordance with certification standards and has been in operation for at least 3 months (at least 1 internal audit and management review must be completed before applying for certification audit).

8）因申请方自身原因被原发证机构暂停（只能由原发证机构在 6 个月内进行恢复）或撤销认证证书不满一年的，原发证机构与其他机构均不得受理该组织的申请。 If the original issuing authority suspends or revokes the certification certificate for less than one year due to the applicant's own reasons (which can only be restored by the original issuing authority within 6 months), the original issuing authority and other institutions shall not accept the organization's application.

9）组织已获认证但由于原发证机构的资质被撤销导致认证证书失效的，申请组织应在原发证机构被撤销资质 3 个月后向本机构提出申请认证。 If an organization has obtained certification but the certification certificate becomes invalid due to the revocation of the original issuing institution's qualifications, the applying organization should submit an application for certification to this institution three months after the revocation of the original issuing institution's qualifications.

10）申请认证组织未被列入“国家企业信用信息公示系统”“信用中国”发布的严重违法失信名单。 The organization applying for certification has not been included in the serious illegal and dishonest list published by the "National Enterprise Credit Information Publicity System" and "Credit China".

11）申请认证组织当前未被行政监管部门责令停产停业整顿；近 1 年内未发生被行政监管部门责令停产停业整顿的重大质量事故；申请认证范围内的产品未出现国家监督抽查不合格情况，或虽有不合格但已按要求完成整改并验收合格。The organization applying for certification has not been ordered by the administrative regulatory department to suspend production or business for rectification; There have been no major quality accidents ordered by administrative regulatory authorities to suspend production or business for rectification in the past year; The products within the scope of certification application have not been found to be unqualified by national supervision spot checks, or although there are unqualified products, they have been rectified and accepted as required.

12）申请组织应按《质量管理体系认证规则》（CNCA-QMS-01:2025）及认证机构要求提供详细信息经申请评审通过后，与认证机构签订具有法律效力的认证合同，申请认证组织应向认证机构直接支付认证费用，不得通过第三方支付。 The applying organization shall provide detailed information in accordance with the Quality Management System Certification Rules (CNCA-QMS-01:2025) and the requirements of the certification body. After the application review is approved, a legally binding certification contract shall be signed with the certification body. The applying organization shall directly pay the certification fee to the certification body and shall not make payment through a third party.

申请方声明与承诺 Declaration and commitment of the applicant

我单位已通过电话、登录 http://www.jszwjm.com/江苏中望加美认证中心有限公司网站，获悉贵方提供的有关管理体系认证方面的公开文件，并由此了解到贵方的认证业务范围可以覆盖本组织申请认证的业务领域；“咨询认证一条龙”等买证卖证的做法属违法行为；贵方认证收费符合国家有关的收费标准。我单位向江苏中望加美认证中心有限公司提出认证申请并声明和承诺如下：

Our company has logged in through phone and login http://www.jszwjm.com/ We have learned from the website of ZWJM, Ltd. about the

public documents related to management system certification provided by you, and have learned that your certification business scope can cover the business areas that our organization applies for certification; The practice of buying and selling certificates, such as the "one-stop consultation and certification", is illegal; Your certification fee meets the relevant national fee standards. Our company applies for certification to ZWJM and declares and promises as follows:

1、承诺遵守认证认可相关法律法规，依据认证标准的要求建立、实施、保持并持续改进管理体系。Promise to comply with relevant laws and regulations on certification and recognition, and establish, implement, maintain, and continuously improve the management system in accordance with the requirements of certification standards.

2、承诺此申请书中所填写的内容真实无误，保证提供的所有信息资料真实有效。I promise that the information filled in this application form is true and accurate, and I guarantee that all information provided is true and valid.

3、承诺认真履行认证合同，按时交纳和承担认证有关的各项费用，按时接受监督审核。Promise to conscientiously fulfill the certification contract, pay and bear all certification related expenses on time, and accept surveillance audit on time.

4、承诺获得认证后发生重大变更、重大投诉、质量安全事故等情况时，及时向认证机构通报。Promise to promptly report any significant changes, complaints, quality and safety accidents that occur after obtaining certification to the certification body.

5、承诺获得认证后正确使用认证证书、认证标志和有关信息，不擅自利用管理体系认证证书和相关文字、符号误导公众认为其产品或服务通过认证，因故被暂停或撤销认证资格时立即停止认证证书和认证标志的使用以及认证资格的宣传。Promise to use the certification certificate, certification logo, and related information correctly after obtaining certification, and not to use the management system certification certificate, related words, and symbols to mislead the public into believing that their products or services have passed certification. If the certification qualification is suspended or withdrew for any reason, the use of the certification certificate, certification logo,and promotion of the certification qualification shall be immediately stopped.

6、 承诺协助认证监管部门的监督检查，对有关事项的询问和调查如实提供相关材料和信息。Promise to assist the certification regulatory authorities in their supervision and inspection, and truthfully provide relevant materials and information for inquiries and investigations on relevant matters.

组织名称（盖章）：　　日期：

附件 1 Annex 1：多场所清单（申请认证组织存在多场所时需填写）list of multiple sites (to be filled in if the organization applying for certification has multiple sites)

多 场 所 清 单 Multi site list

申请组织名称（盖章）：

Name of application organization (seal):

☐ 固定场所（如：连锁店/分支机构/物业管理场所等） ☐临时场所 (注 2)（如：建设类的施工现场）

☐ fixed places (such as chain stores / branches / property management places, etc.) ☐ temporary places (Note 2) (such as construction sites)

序号 Serial number	场所名称及盖章（场所为独立法律实体时分别加盖公章并提供每个场所法律地位证明文件） Site nameAnd seal (if the place is an independent legal entity, the official seal shall be affixed respectively, and the legal status certificate of each place shall be provided)	覆盖的体系范围（施工现场应注明在施部位及规模） System scope covered (the construction site shall indicate the construction site and scale)	选择对应的场所承担的职能： A 同时承担体系策划和实施； B 只负责策划； C 只负责按要求实施； Select the	分场所有效人数（含外包劳务人数时单独注明） Branch Office Effective number of people (including	分场所地址 Branch office address	多场所活动、活动分包情况 Multi site activities and subcontracting	联系人、 联系电话/传真 Contact person、 Tel. / fax：	主要交通工具及所需时间(总部至分现场) Main means of transportation and time required (headquarters to sub site)

Note: 1. Multiple sites means that the applicant has multiple sites, and most activities at each site have the same nature and operate under the same system.

2. For multi place activities and subcontracting of activities, it is necessary to fill in whether the activities engaged in multi place are subcontracted.

3. When there are many contents, you can add spaces.

组织名称（盖章）： 日期：